

U.S. DEPARTMENT OF TRANSPORTATION FEDERAL AVIATION ADMINISTRATION

SOUTHWEST REGION

SW 1330.6X

10/4/04

SUBJ: FORMS CATALOG

1. PURPOSE. This order transmits the Southwest Region Forms Catalog.

TABLE OF CONTENTS

- SECTION 1. NUMERICAL LIST BY CURRENT FORM NUMBER
- SECTION 2. ALPHABETICAL FORM TITLE CROSS-REFERENCE
- SECTION 3. (OPR) OFFICE OF PRIMARY RESPONSIBILITY LISTING
- SECTION 4. FORMS CANCELED SINCE LAST CATALOG

<u>Office</u>

- AF Airway Facilities Division, ASW-400
- AM Aerospace Medicine Division, ASW-300
- AT Air Traffic Division, ASW-500
- CD Aircraft Certification Division, ASW-100
- CS Security & Hazardous Materials Division, ASW-700
- FS Flight Standards Division, ASW-200
- HR Human Resource Management Division, ASW-10
- LG Logistics Division, ASW-50
- FIM Financial & Information Management Division, ASW-40
- **2. DISTRIBUTION**. This catalog is distributed to the section level in the regional office, all field offices and facilities, and electronically on the Financial and Information Management Division (ASW-40) Intranet site at http://www.asw.faa.gov/asw040/ons/order_list.cfm.
- **3. CANCELLATION**. Order SW 1330.6W, dated October 1, 1993, is canceled.

4. GENERAL.

a. <u>OPR Form Reviews – Division/Office Forms Representatives.</u> Use Section 3 to review forms originated in each office for continued need. Submit Stop Orders, FAA Form 1330-4, to ASW-3F, Forms Management Officer, for forms which are no longer required.

Distribution: A-X-4; A-FOF-0 (LTD); ASW-3 (4 copies)

10/4/04 SW 1330.6X

- b. Canceled Forms Stock. Remove canceled forms listed in Section 4 from current office supplies.
- c. <u>Canceled Information</u>. The cancellation information in Section 4 covers only actions taken since issuance of the last catalog. This data is not cumulative and will appear only once in a catalog. Therefore, if you expect to need this information on a continuing basis, you should extract Section 4 of each catalog and retain it in your file.
- d. <u>Forms Supply and Electronic Availability.</u> You can access regional forms at the FAA Electronic Document System (FEDS) website at http://feds.faa.gov. Most SW forms are also stocked in ASW-54B4, Distribution.

/s/ Teresa A. Bruner
Teresa A. Bruner
Regional Executive Manager

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